

Response to queries raised by bidders against RFP: BRDS/ HRA/ SECC/ 0612

S.No.	Query	Clarification
1	Premiere institute candidate: attracting candidates from premiere institute for short term assignment will be difficult.	It is our understanding that this is not a insurmountable problem.
2	Training venue & cost – will it be every time, who will train them, can BRDS provide training venue	The HR Agency has to identify the venue, provide appropriate training to the identified staff and bear the cost for the training.
3	Training venue – how many locations	Training cost has to be borne by the HR Agency
4	If the training venue is centralised, there will be the cost of travelling ,accommodation etc. for outstation candidates, who will bear that	Training cost has to be borne by the HR Agency
5	Local travel – average kilometers in a month	Travel for performing official duty will be paid as per BRDS HR manual directly to the HR agency as a part of billing cycle. Conveyance for attending the office will not be paid.
6	Appraisal – will there be salary increment after 6 months/1 year	These are personnel provided by the agencies on the rate contract basis. BRDS will pay as per the rate contract which will be valid for contract period.
7	Credit terms – is it 30 days or 60 days	Invoice has to be raised within 15 days of deployment and the payment may be made within next 10 days.
8	Cost of keeping bench for all profiles – the cost will increase to keep bench since, we have to provide substitute against people going on leave.	No bench needs to be kept for the assignment.
9	Will there be any medical test for selected candidates? If yes who will arrange that	It's the responsibility of the HR Agency to provide, medically fit personnel. Parameters for medical fitness would be based upon BPSC guidelines and the Medical Fitness certificate shall be provided by the registered medical practitioner. HR Agency will be responsible for the same.
10	How many relocation cases in a year?	No relocation is envisaged.
11	Will the candidates be covered under mediclaim & accident insurance	Accidental Insurance is required till 48 times of remuneration part. Statutory requirement has to be fulfilled by the agencies; the HR agency will indemnify BRDS from all such claims.
12	Will the cost of computer testing be settled by BRDS directly with authorized computer testing centers	It will be the responsibility of the HR agency
13	Request: We need Salary part of the bills to be released first to make payments as this provision has been incorporated only after one year.	Cannot be considered

**CEO
BRDS**