

## Minutes of Evaluation Committee Meeting for Procurement of Digital Signature Certificate (DSC's)

The meeting of Evaluation Committee to evaluate the Financial Bids received for Procurement of **Digital Signature Certificate (DSC's)** has been held on June 15, 2018 at BRDS Office, at 16.00 hrs. under the chairmanship of Mr. Sanjay Kumar Singh, Joint Secretary, Rural Development Department Govt. of Bihar.

### Following Members of committee attended meeting:

1. Mr. Sanjay Kumar Singh, Joint Secretary, Rural Development Department, GoB.
2. Mr. Saroj Kumar, IT Director, Bihar Rural Development Society.
3. Mr. Siddharth Shankar Sinha, Procurement Manager, BISPS
4. Mr. Niraj Kumar, District Audit Manager BRDS

For procurement of **Digital Signature Certificate (DSC's)**, 4 bidders have submitted their RFP as on or before RFP submission date. The list of the bidders submitted their RFP is mentioned below:

S.No	Name of the purchaser organization	Address of the organization
1	Vision Enterprises	Asha Verma House, Near Income Tax Golamber Patna. Bihar
2	e Consultancy Services	C-31/4, Super Plaza Complex, K.V Road, varanshi UP
3	e-Signindia, Access Technical Solution Pvt. Ltd.	C-22/20, Sector 57, Noida UP
4	Leo Management Consultancy Pvt. Ltd.	208, Hem Plaza, Fraser Road. Patna. Bihar.

All 4 received RFPs (**Technical Bid only**) were opened publicly, on April 10, 2018 at 15.00 hrs at BRDS office, Patna, Bihar. Evaluation committee has evaluated the RFPs submitted by the Bidders.

The RFPs (Technical Bid) Submitted by the Bidders was examined by the Evaluation committee. The details of the Evaluation are as follows.

S.No	Name of the purchaser organization	Address of the organization	Marks Obtained	Rank
1	Vision Enterprises	Asha Verma House, Near Income Tax Golamber Patna. Bihar	70	2
2	e Consultancy Services	C-31/4, Super Plaza Complex, K.V Road, varanshi UP	80	1

*Siddharth*



3	e-Signindia, Access Technical Solution Pvt. Ltd.	C-22/20, Sector 57, Noida UP	10	4
4	Leo Management Consultancy Pvt. Ltd.	208, Hem Plaza, Fraser Road. Patna. Bihar.	55	3

After detailed examination of the RFP it is cleared that the following two bidders are qualified for the opening of Financial Bid.

S.No	Name of the purchaser organization	Address of the organization
1	Vision Enterprises	Asha Verma House, Near Income Tax Golamber Patna. Bihar
2	e Consultancy Services	C-31/4, Super Plaza Complex, K.V Road, varanshi UP

Out of 4 RFP received, only 2 Bidders are eligible for next bid process (i.e. eligible for opening of Financial Bid.). Financial bids were opened publically on June 15, 2018 at 16.00 hrs. at BRDS office, Patna, Bihar. Evaluation committee has evaluated the financial bids taking into consideration the fact that DSC is valid for 2 years and accordingly contract as well as staffing required is for 2 years. The calculation is as under: -

\*Calculation of Financial Score.

Name of Firm	Vision Enterprises	e Consultancy Services
Units Demanded (as per RFP) (M)	1500 (Units)	1500 (Units)
DSC Life	2 Years	2 Years
Unit Price of DSCs (N)	Rs. 302.58	Rs. 337
Unit Price of renewal	Rs 199.26	Rs 229
Total Unit cost (M*N)	Rs. 4,53,870	Rs. 5,05,500
Technical Staff Cost (2 Years)	Rs. 1,20,000	Rs. 3,04,440
<b>Total Cost</b>	<b>Rs. 5,73,870</b>	<b>Rs. 8,09,940</b>
Least Cost	Yes	No
Financial Score	100	=100*573870/ 809940 (ie:-70.85)

Final Score calculation is as under:-

Name of Firm	Vision Enterprises	e Consultancy Services
Technical Score	70	80
Weight	0.7	0.7
<b>Final Technical Score (A)</b>	<b>49</b>	<b>56</b>
Financial Score*	100	70.85
Weight	0.3	0.3
<b>Final Financial Score (B)</b>	<b>30</b>	<b>21.26</b>

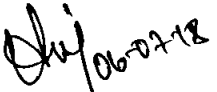
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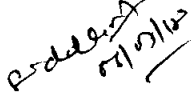



<b>Final Score (A+B)</b>	<b>79</b>	<b>77.26</b>
	<b>L1</b>	<b>L2</b>


**The major findings of evaluation of the Bids submitted by bidders:**

Out of total all 4 bids received for the procurement of DSCs, only two bidders were technically qualified for next bid process i.e. qualified for opening of Financial Bid. Bidder, Vision Enterprises total score is 79 and it is L1 for this procurement. Based on these findings, committee recommends Vision Enterprises for procurement of DSC at rate of Rs 302.58 with validity of two years and renewal, if required at rate of Rs 199.26 and accordingly. MOU/Agreement can be signed for a period of 2 years and this period may be extended on the basis of performance of vendor.

 06-07-18  
 Niraj kumar  
**DAM**

 01/07/18  
 Siddharth S. Sinha  
**(PO RDD)**

 01/07/18  
 Saroj Kumar  
**(IT Director, BRDS)**

 01/07/18  
 Sanjay Kumar Singh  
**(Joint Secretary)**