

**बिहार सरकार**  
**ग्रामीण विकास विभाग**

पत्रांक:- 266614

पटना, दिनांक:- 18/03/16

ग्रा0वि0-5/इ0आ0यो0(2015-16 द्वि0कि0प्र0)-102-40/2016

प्रेषक,

सी0 पी0 खण्डूजा,  
निदेशक (सा0वा0) ।

सेवा में,

**सभी उप विकास आयुक्त ।**

(अरवल, भागलपुर, जहानाबाद, किशनगंज, मधुबनी, मुजफ्फरपुर,  
सहरसा, सिवान एवं वैशाली को छोड़कर)

**विषय:-** इंदिरा आवास योजनान्तर्गत वित्तीय वर्ष 2015-16 के लिए केन्द्रांश द्वितीय किश्त की निधि की विमुक्ति का प्रस्ताव प्रेषण हेतु उपयोगिता प्रमाण पत्र (Utilisation Certificate Form 19A) एवं समेकित वित्तीय विवरणी (Consolidated Financial Statement) तथा वित्तीय वर्ष 2014-15 का अंकेक्षण प्रतिवेदन की प्रति उपलब्ध कराने के संबंध में ।

महाशय,

निदेशानुसार उपर्युक्त विषय के संबंध में कहना है कि वित्तीय वर्ष 2015-16 के लिए इंदिरा आवास योजनान्तर्गत केन्द्रांश द्वितीय किश्त की निधि की विमुक्ति हेतु प्रस्ताव इसी वित्तीय वर्ष में भारत सरकार, ग्रामीण विकास मंत्रालय को भेजकर निधि की विमुक्ति करायी जानी है । विदित है कि भारत सरकार, ग्रामीण विकास मंत्रालय द्वारा निर्धारित व्यवस्था के अनुसार वित्तीय वर्ष 2014-15 से जिलों से प्राप्त प्रस्ताव/सामग्री के आधार पर विभाग स्तर से समेकित प्रस्ताव भेजे जाते हैं ।

गया, पश्चिम चम्पारण, रोहतास एवं औरंगाबाद जिला द्वारा एतद् निमित्त माह जनवरी में प्रस्ताव विभाग को भेजे गये थे किन्तु उक्त प्रस्ताव में वित्तीय वर्ष 2015-16 में 2014-15 का विमुक्त केन्द्रांश एवं राज्यांश की राशि को शामिल नहीं किया जा सका है क्योंकि यह राशि जिलों के बैंक खाता में दिनांक 19.01.2016 के बाद हस्तांतरित हो सकी है । उक्त राशि को शामिल नहीं किये जाने से केन्द्रांश एवं राज्यांश की राशि तथा उक्त राशि के विरुद्ध अद्यतन व्यय की गणना नहीं हो सकेगी । समस्तीपुर जिला को वित्तीय वर्ष 2014-15 के लिए केन्द्रांश एवं राज्यांश मद की राशि विमुक्त नहीं हुई है किन्तु 2015-16 में प्रथम किश्त की राशि विमुक्त हुई है । अतएव इस जिला द्वारा वित्तीय वर्ष 2015-16 के लिए द्वितीय किश्त की निधि विमुक्ति का प्रस्ताव भेजी जायेगी ।

विभाग स्तर से समेकित प्रस्ताव भेजने के निमित्त जिलों से उपयोगिता प्रमाण पत्र, समेकित वित्तीय विवरणी एवं वित्तीय वर्ष 2014-15 का अंकेक्षण प्रतिवेदन निम्न रूप से विभाग को 21.03.16 को निश्चित रूप से उपलब्ध करायी जाय ।

- (1) वित्तीय वर्ष 2015-16 के लिए केन्द्रांश द्वितीय किश्त निधि विमुक्ति का प्रस्ताव ।
- (2) वित्तीय वर्ष 2014-15 का अंकेक्षण प्रतिवेदन (योजना एवं प्रशासनिक व्यय) अंकेक्षक के Observation का अनुपालन सहित ।
- (3) वित्तीय वर्ष 2014-15 का उपयोगिता प्रमाण पत्र जिसमें योजना एवं प्रशासनिक व्यय की राशि को अलग-अलग दर्शाया जायेगा ।
- (4) वित्तीय वर्ष 2015-16 में अद्यतन व्यय की गई राशि का उपयोगिता प्रमाण पत्र जिसमें योजना एवं प्रशासनिक व्यय की राशि को अलग-अलग दर्शाया जायेगा ।
- (5) वित्तीय वर्ष 2014-15 एवं 2015-16 का विहित प्रपत्र में समेकित वित्तीय विवरणी ।

- (6) वित्तीय वर्ष 2015-16 के लाभुकों को सहायता राशि विभाग स्तर पर संधारित Central Debit Account से सीधे लाभुकों के बैंक खाता में अंतरित हो रही है, अतएव इस मद में प्राप्ति एवं व्यय जिला में नहीं दर्शाया जायेगा ।

उपर्युक्त प्रतिवेदन में बिहार रूरल डेवलपमेन्ट सोसायटी के बैंक खाते में इंदिरा आवास योजना एवं इस योजना के प्रशासनिक मद की हस्तांतरित की गई राशि को अलग से दर्शाया जायेगा किन्तु इसकी गणना व्यय में नहीं की जायेगी ।

चूँकि वित्तीय वर्ष 2015-16 के समापन में कम ही दिन शेष रह गये हैं अतएव इस कार्य के लिए हर-हाल में लेखा पदाधिकारी को दिनांक 21.03.2016 को उपर्युक्त अभिलेखों के साथ विभाग में भेजा जाय । उपयोगिता प्रमाण पत्र एवं Consolidated Financial Statement का प्रारूप सुलभ प्रसंग हेतु संलग्न है ।  
अनुलग्नक :- यथोक्त ।

विश्वासभाजन

18/03/16

(सी० पी० खण्डूजा)

निदेशक (सा०वा०)

जापांक 266614

पटना, दिनांक 18/03/16

प्रतिलिपि- सभी संबंधित जिला पदाधिकारी को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित ।

18/03/16

निदेशक (सा०वा०)

**Consolidated Financial Statement for previous Financial Year (2014-15):-  
State Bihar**

Sl No	Scheme/ Admn.	Opening Balance 01.04.14 as per Balance Sheet	Central Share Received (date of receipt)	State Share released (Date of Release)	Interest / Misc Receipts	Total Fund(3+4+5+6)	Amount Transferd to BRDS	Fund available with DRDA	Utilisation	Closing Balance as on 31.03.15 as per BS	Per Cent Utilisation	Annual Target	Houses completed	Units under construction	per cent achieve ment
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	Scheme Admn.														
	<b>Total</b>														

**Consolidated Financial Statement for previous Financial Year (2015-16):-  
State Bihar**

Sl No	Scheme/ Admn.	Opening Balance 01.04.14 as per Balance Sheet	Central Share Received (date of receipt)	State Share released (Date of Release)	Interest / Misc Receipts	Total Fund(3+4+5+6)	Amount Transferd to BRDS	Fund available with DRDA	Utilisation	Closing Balance	Per Cent Utilisation	Annual Target	Houses completed	Units under construction	per cent achieve ment
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16
1	Scheme Admn.														
	<b>Total</b>														

D.D.C

**CHECK LIST FOR RELEASE OF SECOND INSTALMENT**

**1. Whether the following conditions have been fulfilled:**

- (i) Utilisation of atleast 60% of total available funds (equal to opening balance plus central and state release during the year, interest accrued and other miscellaneous receipts).
- (ii) Observance of conditionalities indicated during earlier releases.
- (iii) Completion of 100% of sanctioned houses more than 3 years old and 75% of houses sanctioned 2 to 3 years ago.
- (iv) Data entry in AwaasSoft reflecting utilisation of funds and completion of houses.
- (v) The proposal has been signed by the designated representative of the State Government.

**2. Whether the following documents have been submitted along with the proposal:**

- (i) Utilisation Certificate for the funds received during the previous financial year based on similar certificates received from the districts.
- (ii) Audit report on previous financial year along with Bank Reconciliation Statement based on audited accounts of the districts including Action Taken Report on audit observations, if any.
- (iii) Utilisation Certificate for the current financial year.
- (iv) A certificate that UC/Audit Report for the previous financial year have been received from all the districts and these have been examined and found to be in order. The certificate will specifically mention that the Audit Report does not refer to any irregularities on which ATR is required or the ATR on the observations have been received and they are in order.
- (v) Statement indicating the district wise financial position as required under para 5.4(v) of the IAY guidelines.
- (vi) A certificate that the administrative expenses have been incurred on permissible items within the approved ceiling.
- (vii) A certificate that the five years priority list and annual select list have been prepared and uploaded on AwaasSoft.

- (viii) A certificate that funds have been transferred to the beneficiaries as per provisions of the guidelines.
- (ix) Copies of sanction orders releasing the state share for the previous and current financial year.
- (x) Non-diversion and non-embezzlement certificate.
- (xi) Certificate that the IAY funds have been kept in a separate Savings Bank Account.
- (xii) Bank details in prescribed format.

Signature \_\_\_\_\_  
(full name with designation & official seal)  
Date: \_\_\_\_\_

**INDIRA AWAAS YOJANA**  
**PROFORMA FOR RELEASE OF SECOND INSTALMENT**

1. YEAR : \_\_\_\_\_  
2. Name of State : \_\_\_\_\_

3. List of Districts claiming 2<sup>nd</sup> instalment

- a) Address : \_\_\_\_\_  
: \_\_\_\_\_  
: \_\_\_\_\_  
b) Tele. No. : \_\_\_\_\_  
c) Fax No.(if any) : \_\_\_\_\_  
: \_\_\_\_\_  
d) E-mail address : \_\_\_\_\_

4. Central Allocation for the current year : \_\_\_\_\_

5. Funds received are as under:

*(Amount ` in lakh)*

	<b>Releases</b>	<b>Current Year (i.e. ....)</b>	<b>Previous Year (i.e.....)</b>
A.	Central Release		
B.	State Release		
	TOTAL		

6. Funds available :

<b>Sl. No.</b>	<b>Items</b>	<b>Current Year (i.e. ....)</b>	<b>Previous Year (i.e..... )</b>
1.	(a) Carryover funds from the previous year.....		
	(b) Amount of uncashed cheques with the agencies/Cheques in transit		

2.	Releases under IAY received by the State		
	(a) Centre	(i) of Current year (i.e.....)	
		(ii) of previous year (i.e.....)	
	(b) State	(i) of Current year (i.e.....)	
		(ii) of previous year (i.e.....)	
3.	Unadjusted advances with the Implementing Agencies, if any. (As per the Audit Report).		
4.	Miscellaneous Receipt, if any.		
5.	<b>Total available funds</b>		
6.	Expenditure as on date (Actual expenditure on the basis of the reports received from the Districts/Blocks/implementing agencies.)		
7.	Percentage (%) of expenditure		
8.	Percentage of expenditure on SC/ST components of (5) above.		

7. Utilization Certificate for the previous year (.....) is enclosed in the prescribed proforma (Form GFR-19A)

8. Audit report of the previous year (.....) with the relevant certificates duly recorded by the Auditor is enclosed.

9. It is certified that :

- (i) no major irregularities such as embezzlement, diversion of funds etc., have been noticed in the audit report for the previous year in respect of any implementing agency under Indira Awaas Yojana;
- (ii) necessary action has already been initiated to rectify the defects pointed out in the Audit Report for the previous year and earlier years and compliance would be sent/ has been sent to the Ministry shortly;

- (iii) all the funds under the scheme have been kept in the Savings Bank Account. No fund has been withdrawn from Saving Bank Account and deposited in the Treasury even temporarily.
- (iv) all conditions laid down in the IAY guidelines are being fulfilled while implementing the scheme.

Signature \_\_\_\_\_  
(full name with designation & official seal)  
Authorized signatory of the State Government  
Date: \_\_\_\_\_



**ANNEXE-III**

**INDIRA AWAAS YOJANA (Consolidated  
Utilization Certificate) (Utilization  
Certificate in Form GFR, 19-A)**

**Utilization Certificate for the Financial Year \_\_\_\_\_**

1. Certified that a sum of \_\_\_\_\_ lakh (rupees \_\_\_\_\_ only) was received by \_\_\_\_\_ (Name of State) as Grants-in-Aid during the year \_\_\_\_\_ as per details given below, from the Centre and \_\_\_\_\_ lakh (rupees \_\_\_\_\_ only) from the state government. Further, a sum of \_\_\_\_\_ lakh (rupees \_\_\_\_\_ only) being the unspent balance of the previous year \_\_\_\_\_ was allowed to be brought forward for utilization during the current year. The misc. receipt of the Agency during the year was \_\_\_\_\_ lakh (rupee \_\_\_\_\_ only).

a) Unspent Balance from Previous Year (.....)

(i) Funds lying in State Account : \_\_\_\_\_ (ii)

Funds lying with the Districts : \_\_\_\_\_

(iii) Funds lying with the Blocks/Implementing Agencies : \_\_\_\_\_

(iv) Amount of uncashed cheque as per : \_\_\_\_\_

Bank Reconciliation Statement ..... TOTAL : \_\_\_\_\_

b) Fund of the previous year..... received during this year ..... \_\_\_\_\_ lakhs

Letter No./Date	Central Govt.	State Govt.	TOTAL
<b>TOTAL</b>			

c) Grants received during this year..... : \_\_\_\_\_ lakhs

Letter No./Date	Central Govt.	State Govt.	TOTAL
<b>TOTAL</b>			

d) Misc. receipts of the Agency, if any :

e) Interest receipts :

f) Total Funds Available (a + b + c + d + e) :

- g) Total Expenditure incurred (as per BES) :
- h) Unencashed Cheques (as per BRS ..... during the year) :
- i) Closing balance (including uncashed cheques of the current year):

2. It is certified that out of the above mentioned total funds of ` \_\_\_\_\_lakh (rupees \_\_\_\_\_only) available with the State/districts/blocks, a sum of ` \_\_\_\_\_lakh (rupees \_\_\_\_\_only) has been utilized by State/districts/blocks during the year for the purpose for which it was sanctioned. Out of the total expenditure, the administrative expenditure during the year was ` \_\_\_\_\_(rupees \_\_\_\_\_). It is further certified that the unspent balance of ` \_\_\_\_\_lakh (rupees \_\_\_\_\_only) remaining at the end of the financial year would be utilized for the programme next year including ` \_\_\_\_\_lakh (rupees \_\_\_\_\_only) of uncashed cheque.

3. Certified that I have satisfied myself that the conditions on which Grants-in-Aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money has been actually utilized for the purpose for which it was sanctioned.

4. The utilization of the aforesaid fund resulted into the following :-

**(a)Outcomes :**

- (i) Target fixed during the year .....
- (ii) Number of Houses constructed / completed ..... (iii)  
Number of Houses under construction .....
- (iv) Number of Houses yet to be taken up.....

**(b)Physical outcomes (Number of houses allotted to):**

Category	Female	Joint	Male	Total
SC				
ST				
Minority				
PH				
Others				

**Kinds of checks exercised**

- I. The Agency's Statement of accounts for the year \_\_\_\_\_duly audited by the Chartered Accountant have been obtained and sanctioned.

- II. The Utilization Certificates and Audit / inspection Reports for the year of the districts have been obtained and duly scrutinized. It has been ensured that the physical and financial performance under IAY has been according to the requirement as prescribed in the guidelines issued by Government of India / State Government.
- III. The Payment has been made to the beneficiaries through Cheques/DD/ Account's Transfer/Cash directly through Block/Gram Panchayat **(strike out whichever is not applicable).**

Encl: copies of sanction orders of the State share issued by the State Govt.

Signature \_\_\_\_\_  
(full name with official seal)  
Authorized signatory of State Government  
Date: \_\_\_\_\_

**DOCUMENTS ATTACHED WITH THE PROPOSAL**

<b>S.No.</b>	<b>Documents</b>	<b>At pages</b>
<b>1.</b>	List of Districts claiming second installment	
<b>2.</b>	Utilisation Certificate for the current year	
<b>3.</b>	Utilisation Certificate for the previous year (in original)	
<b>4.</b>	Check List (as in Annexe IV)	
<b>5.</b>	Audit Report for the previous year (in original)	
	Auditors observation	
	Action Taken Report on observations of the Auditor, if any/nil observation.	
	Receipt & Payment statement	
	Income & expenditure statement	
	Balance sheet	
	Bank Reconciliation Statement	
	District wise expenditure statement	
<b>6.</b>	A certificate stating that the Five Year priority list and Annual selection list has been prepared and uploaded on AwaasSoft	
<b>7.</b>	Bank Details in prescribed format	
<b>8.</b>	Copies of release of State matching share for the current and previous years	
<b>9.</b>	Certificate from C.A. in respect of auditing the current and previous year	
<b>10.</b>	All other documents/ clarifications sought by the Ministry (while previous instalments was released conditionally)	

Signature \_\_\_\_\_  
 (full name with designation & official seal)  
 Date: \_\_\_\_\_