

बिहार सरकार  
ग्रामीण विकास विभाग

पत्रांक 192188  
ग्रा.वि.-7(आं0)-48/2013

पटना, दिनांक 15-07-2014

प्रेषक,

मिथिलेश कुमार सिंह,  
अपर सचिव, ।

सेवा में,

सभी उप विकास आयुक्त-सह-अपर जिला कार्यक्रम समन्वयक,  
बिहार ।

विषय:- वर्ष 2013-14 में मनरेगा अन्तर्गत प्राप्त राशि का अनन्तिम उपयोगिता प्रमाण पत्र भेजने के संबंध में ।

प्रसंग:- 1. ग्रामीण विकास मंत्रालय, भारत सरकार, नई दिल्ली का पत्रांक J.11013/1/2013-MGNREGA-IV दिनांक 26.05.2014  
2. इस कार्यालय का पत्र क्रं ग्रा.वि.-7(आं0)-48/2013/189026 दिनांक 20.06.2014

महाशय,

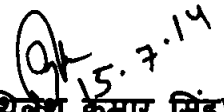
उपर्युक्त विषयक ग्रामीण विकास मंत्रालय, भारत सरकार, नई दिल्ली के प्रासंगिक पत्र दिनांक 26.05.2014 के आलोक में इस कार्यालय के पत्र दिनांक 20.06.2014 के द्वारा वर्ष 2013-14 में मनरेगा अन्तर्गत प्राप्त राशि का निर्धारित प्रारूप में अद्यतन उपयोगिता प्रमाण पत्र भेजने हेतु अनुरोध किया गया है ।

इस संबंध में कतिपय जिलों से उपयोगिता प्रमाण पत्र नहीं प्राप्त हुआ है ।

अतएव वरिष्ठ लेखा पदाधिकारी/लेखा पदाधिकारी को मनरेगा अन्तर्गत प्राप्त राशि का भारत सरकार द्वारा निर्धारित प्रारूप में वर्ष 2013-14 का अंतिम उपयोगिता प्रमाण पत्र एवं वर्ष 2014-15 का अद्यतन उपयोगिता प्रमाण पत्र के साथ दिनांक 18.07.2014 एवं दिनांक 19.07.2014 को बिहार रूरल डेवलपमेंट सोसायटी का कार्यालय, रेड क्रॉस भवन, गाँधी मैदान, पटना में भेजने की कृपा की जाए ।

इसे अत्यावश्यक समझा जाय ।

अनु0- भारत सरकार का पत्र एवं  
उपयोगिता प्रमाण पत्र का निर्धारित प्रारूप ।

विश्वासभाजन  
  
(मिथिलेश कुमार सिंह)  
अपर सचिव

CW 89151/14

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No.J.11013/1/2013-MGNREGA-IV  
Government of India  
Ministry of Rural Development

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Krishi Bhawan, New Delhi-110001

Dated 26<sup>th</sup> May, 2014

To,  
The Principal Secretary/Secretary  
(In charge of MGNREGA)  
Department of Rural Development  
All States/UTs.

Subject: Provisional Utilization Certificate for 2013-14 under MGNREGA regarding.

On examination of data available in the Programme MIS (NREGASoft), it was observed that many States/UTs have shown huge pending liabilities under MGNREGA at the end of March, 2014. A part of first tranche was released to many States/UTs after taking into account the pending liabilities shown in MIS. In order to calculate the actual pending liabilities and unspent balances as on 31.3.2014, the States/UTs have to submit the latest provisional Utilisation Certificate (UC) for 2013-14 with district-wise details of pending liabilities in the prescribed format (copy enclosed).

2. You are therefore, requested to submit the provisional UC for 2013-14 latest by 02.06.2014.

Yours faithfully,

(Aparajita Sarangi) 27/5/14

Joint Secretary (MGNREGA)

Phone: 011-23383553, Fax: 011-23388207

Sri Sumit & Rajender

18.6.14

Encl: as above

Dear Rajender

Please provide the details of committed liability

Copy to: Directors/DSs and all the USs of the MGNREGA Division for follow up with the respective States/UTs, asap

Amey  
18/6/14

Arjun  
29/6/14

**UTILISATION CERTIFICATE FOR THE YEAR..... UNDER MGNREGA**

State .....		Certified that a sum of Rs.....	
District.....		(Rupees.....only) was received by the State/	
1. <b>Unspent Balance</b> of the Previous		District..... as Grants-in-Aid during.....	
Year.....		from the Govt. of India vide Ministry of Rural Development	
Scheme/ Programme	Balance (Rs in lakh)	Letter No. .... dated..... and Rs.	
MGNREGA		..... from the State Government vide Letter	
Others*		No..... Dated..... Further a sum of	
Total		Rs..... (Rupees.....only) being	
*Specify the scheme		unspent balance of the previous year..... was	
2. <b>Grant received during the Year</b>		allowed to be brought forward for utilization during the	
..... Rs..... lakh.		current year..... The miscellaneous receipt	
Letter No. & Date	Centre	State	of the agency during the year ..... was
i)			Rs.....lakh.
ii)			It is also certified that out of the above mentioned total funds
iii)			of Rs.....(Rupees.....only) a sum of
3) <b>Miscellaneous</b> receipts of the Agency, if any,		Rs.....(Rupees.....only) has	
under MGNREGA Rs. .... Lakh.		been utilized by the State/ District during.....	
		for the purpose for which it was sanctioned.	
		The expenditure on wages and materials (including semi-	
		skilled and skilled labour) are Rs	
		.....(Rupees.....only)	
		and Rs..... (Rupees.....only),	
		respectively. Further Rs.....	
		(Rupees.....only) has been utilised on	
		Administrative Contingency permissible under the	
		MGNREGA.	
		It is further certified that the unspent balance of	
		Rs.....(Rupees.....only) remaining at the	
		end of the ..... (month) year will be utilised for	
		the programme during the remaining period of current year /	
		next year.	
4) <b>Total funds available:</b> (1+2+3)			
Rs. ....Lakh			

3. Certified that the conditions on which fund was sanctioned have been duly fulfilled/are being fulfilled and have exercised following checks to see that the money has been actually utilised district-wise for the purpose for which it was sanctioned:

Kind of checks exercised:

- (i) The Agency's statement of Accounts for the year .....duly audited by the Chartered Accountant have been obtained and sanctioned.
- (ii) The Utilisation Certificates and Audit/Inspection Reports for the prescribed year of the district have been obtained and duly scrutinized.
- (iii) It has been ensured that the physical and financial performance under MGNREGA has been according to the requirement, as prescribed in the guidelines issued by Government of India/State Government.
- (iv) Certified that muster rolls in all works under MGNREGA have been maintained correctly.

- (v) Certified that only permissible items of works under Schedule I of MGNREG Act have been taken up.
- (vi) Certified that wages as per the notified wage rates have been paid under MGNREGA.
- (vii) The utilization of the aforesaid fund resulted into the following:

**a) Physical output:**

- (i) No. of households provided employment: .....
- (ii) Total No. of Mandays Generated :.....(In lakhs)
- (iii) No. of mandays on which payment are to be made .....(in lakhs)
- (iv) In addition to the actual utilization shown in the pre page, there is a pending liability of Rs. \_\_\_\_\_ lakh towards works done and measured but not paid inclusive of both wage and material component.

**b) Details of committed liabilities [as on .....]**

Name of the District	No. of unpaid Muster Rolls (MRs) *	Amount of unpaid MRs (Rs.in lakh)	Amount of Pending material bills* (Rs.in lakh)	Total committed liability (Col. 3 + Col. 4) (Rs.in lakh)
(1)	(2)	(3)	(4)	(5)
<b>Total</b>				

**\*It is certified that these MRs and bills/vouchers of material procured are maintained in relevant offices and their details /copies would be furnished, if demanded.**

## c) Outcomes:

(i) Works and activities

Works/Activities	No. of Works	
	completed	In progress
Water conservation and water harvesting		
Agriculture related works		
Livestock related works		
Drought proofing		
Fisheries related works		
Works in coastal areas		
Rural drinking water related works		
Rural sanitation related works		
Micro irrigation works		
Provision of irrigation facility to land owned by SCs and the STs or BPL families or to beneficiaries of land reforms or to the beneficiaries under the IAY of the Government of India or that of the small farmers or marginal farmers as defined in the Agriculture Debt waiver & debt relief schemes or beneficiaries under the Scheduled Tribes & other traditional forest dwellers (recognition of forest right) Act 2006		
Renovation of traditional water bodies		
Land development		
Flood control and protection		
Rural connectivity		
Bharat Nirman Rajiv Gandhi Sewa Kendra (BNRGSK)		
Any other activity (approved by MRD)		
Total		

ii) No. of households completed 100 days of employment .....

Dated:

Signature:

Name.....  
Office Stamp of the Competent  
Authority