

बिहार सरकार

ग्रामीण विकास विभाग

पत्रांक 185671

पटना, दिनांक 20-05-2014

ग्रा0वि0 7(नि0)- 01/2014

प्रेषक,

मिहिर कुमार सिंह,

आयुक्त मनरेगा ।

सेवा में,

सभी जिलाधिकारी-सह-जिला कार्यक्रम समन्वयक

बिहार ।

विषय:- मनरेगा कार्यों की पूर्णता की संभावित अवधि के संबंध में ।

महाशय,

उपर्युक्त विषयक भारत सरकार के ग्रामीण विकास मंत्रालय के परिपत्र संख्या J-11017/40/2011-MGNREGA(UN), दिनांक 28-02-2014 (प्रति संलग्न) का कृपया संदर्भ लिया जाय, उक्त पत्र में भारत सरकार द्वारा निर्गत अद्यतन दिशा निर्देश (MGNREGA Operational Guidelines 2013) के कंडिका 7.17 के प्रावधानों, जो चालू योजनाओं को निर्धारित अवधि में पूर्ण करना एवं तदनुसार नई योजनाये शुरू करने से संबंधित है, कि ओर आपका ध्यान आकृष्ट करते हुये पुनः निम्नलिखित निर्देश दोहराये जाते हैं :-

1. वैसे कार्यान्वयन निकाय जिन्होंने एक वर्ष के बाद उस एक वित्तीय वर्ष से अधिक की अवधि में कार्यों को पूरा नहीं किया है जिसमें कार्यों को प्रस्तावित किया गया था, नए कार्य शुरू करने हेतु कोई भी स्वीकृति नहीं दी जानी चाहिये । यह उन योजनाओं पर लागू नहीं होगा जिनकी अवधि दो वर्ष से अधिक है ।
2. जिन कार्यों को एक वर्ष से अधिक समय में निष्पादित किया जाना है, उन्हें वार्षिक कार्य घटकों में विभाजित किया जा सकता है जिसमें प्रत्येक के लिये वार्षिक खंड के साथ एक अलग कार्य पहचान होगी । वृक्षारोपण से संबंधित योजनायें जिनकी अधिकतम अवधि 3 वर्ष है, को अलग पहचान के वार्षिक घटकों में बांट दिया जाय ।
3. काम की मांग के आलोक में ग्राम पंचायत द्वारा सर्वप्रथम वैसी योजनाओं को शुरू किया जायेगा जो अपूर्ण हैं और उनमें मानव दिवस सृजन की क्षमता है । इस तरह की योजनाओं में काम की मांग के अनुसार रोजगार नहीं दिये जाने की स्थिति में ही नई योजनाएँ शुरू की जाय ।
4. कार्यों की पूर्णता की संभावित अवधि का उल्लेख किये बिना योजनाओं की तकनीकी स्वीकृति नहीं दी जाय ।

भारत सरकार के पत्र में (प्रति संलग्न) विभिन्न प्रकार के अनुमान्य योजनाओं को पूर्ण कराने हेतु अवधि का आकलन करने का प्रारूप दिया गया है जिसका उपयोग कर प्राक्कलन स्तर पर कार्य पूर्णता की अवधि का आकलन कर अंकित करना सुलभ हो सकेगा ।

६

सभी कार्यक्रम पदाधिकारी ग्राम पंचायतों तथा अपने क्षेत्र में अन्य कार्यान्वयन निकाय द्वारा कार्यान्वित किये जा रहे योजनाओं की समीक्षा कर इसे सुनिश्चित करार्येंगे । अगर किसी कार्य को किसी कारण पूर्ण नहीं किया जा सकता है तो संबंधित अभिलेख में कारण दर्ज करते हुए एवं आवश्यक हो तो दोष का निर्धारण करते हुए सक्षम प्राधिकार द्वारा अभिलेख की कार्यवाही बन्द कर दी जानी चाहिये।

अतः अनुरोध है कि सभी उप विकास आयुक्त वित्तीय वर्ष 2013-14 के समापन के उपरांत अद्यतन स्थिति की जिला स्तरीय समीक्षा कर लें तथा तदनुसार इसका पाक्षिक अनुश्रवण करेंगे । मासिक समीक्षात्मक बैठक में अपने स्तर से भी योजना पूर्णता की स्थिति तथा उक्त क्रम में उपरोक्त अनुदेशों के अनुपालन की समीक्षा निश्चित रूप से की जाय ।
अनु0- यथोक्त ।

विश्वासभाजन



(मिहिर कुमार सिंह)

आयुक्त मनरेगा

६.

Handwritten notes at top left corner.

C No 44496/14

File No. J-11012/4 of 2011 - MGNREGS (URD)

255

c (SPS)

Government of India
Department of Rural development (MGNREGS)

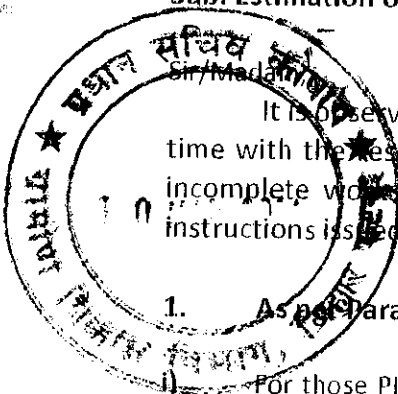
Dated the 28th February, 2014

File
copy

To

All Spl Chief Secretaries/ Principal Secretaries/ Secretaries,
Rural Development of State Governments (in charge of MGNREGS)/ UTs

Sub: Estimation of period required in completion of MGNREGA works.



It is observed that a large number of MGNREGA works taken up are not completed in time with the results the benefits from the works are also delayed. The money spent on incomplete works remains locked up unfruitfully. In this regard reiterating earlier instructions issued, the following instructions also are issued herewith.

1. As per Para 7.17 of MGNREGA Operational Guidelines 2013 it was instructed that:

- i) For those PIAs that have incomplete works for more than one fiscal year, after the year in which the works were proposed, no sanction should to be given for beginning new works.
- ii) The GP should first allocate works that are incomplete and have the required labour employment potential.
- iii) State Governments have to issue necessary directions capping the number of works that can be opened up in any GP at a given time while there are incomplete works in the same GP.
- iv) Works which are to be executed over more than one year may be split into annual work elements, with each annual segment given a distinct work identity.

2. These may be followed scrupulously. Further, it should be ensured that in the proposal for technical sanction, estimated period required i.e. days/months from the date of start of work are mentioned and no Technical Sanction is issued without mention of estimated period of completion in it.

3. A model exercise has been done indicating the number of days/months required for completion of different types of MGNREGA works, and is enclosed for reference/guidance. Accordingly, the States are requested to work out the completion period of different types of MGNREGA works specific to them and disseminate to the functionaries concerned so that they can estimate the completion period required in completion of work at the time of preparing proposals for technical sanctions and ensure that the MGNREGA works are completed within the stipulated time.

Yours sincerely,

(R. Subrahmanyam)

Joint Secretary (MGNREGA)

Enclosure: Model exercise (5 pages)

Copy for information to: PS to MRD/PPS to SRD/PS to AS (RD)/JS (RE-II)/all Directors (MGNREGA)

9.0-2
SF 13/02/14
situation to
of GP
18.3.14

TYPICAL/ SUGGESTIVE EXERCISE TO WORK OUT THE PERIOD REQUIRED IN COMPLETION OF DIFFERENT TYPE OF MGNREGA WORKS

1. Factors effecting in working out the estimated period required in completion of MGNREGA works are:

- i) Type of work
- ii) Estimated cost of work
- iii) Total unskilled labour days required in completion of work
- iv) Unskilled labour days available for execution of work, during the period,
- v) Climatic conditions.

i) TYPE OF WORK: MGNREGA works with respect to the period of completion will be as follows:

a) **Plantation work-** Plantation under MGNREGA will need 2 to 3 years of completion, as for plantation, 1st year will be for development of land, earth work and plantation, 2nd to 3rd year depending on the species will be for maintenance i.e. gap filling, inter culture operation, manuring and irrigation etc. till the plantation come under production or safer stage. **However, in this case the work will be split into annual work elements, with each annual segment given a distinct work identity.**

b) **Projects on area approach-** Projects like watershed development works from ridge to valley on watershed approach are to be carried out on area approach. Therefore, such projects on area approach will need 3 to 4 years for completion. In such projects **the work will be split into micro watershed and annual work elements, with each annual segment given a distinct work identity.**

b) **Building works-** Building work like construction of RGSK, AWC etc. permitted under MGNREGA have the activities starting from land development, excavation of foundation, masonry work in stages i.e. filling foundation, masonry up to plinth level, superstructure up to roof level, roofing, flooring, plastering, wood work, painting etc., Therefore, a building work permitted under MGNREGA will take 4 to 6 months to complete.

c) **Water Harvesting Structures-** Water harvesting structure may be of 2 type i.e. pucca structure, like Stop Dam or Kachha, like pond etc.

2. All pucca work will require 15 days extra for curing after completion of construction work.

3. For documentation and preparing project Completion Report as required at Para 7.16 of MGNREGA Operation Guidelines 2013, it will require nearly 7 days after completion of work.

Based on above mentioned factors a typical/ suggestive exercise on period required in completion of different type of MGNREGA work have been carried out as follows:

TYPICAL/ SUGGESTIVE EXERCISE TO WORK OUT THE PERIOD REQUIRED IN COMPLETION OF DIFFERENT TYPE OF MGNREGA WORKS

S. NO.	MGNREGA WORKS	EST. COST	UNSKILLED PERSON DAYS REQUIRED IN COMPLETION (Average Est. cost x % of unskilled labour component/ average wage rate)	DAYS FOR COMPLETION (unskilled person days required in completion/ average unskilled person days available per day + 15 days for curing of pucca work + 7 days for preparing PCR)	ASSUMPTIONS
(1)	(2)	(3)	(4)	(5)	(6)
i)	Water conservation & water harvesting works				
	a) Pucca work	1-2 lakh 4-6 lakh 8-10 lakh	200 660 1180	35 60 90	- In this type of work, 25% will be unskilled labour component. - 15 -20 unskilled person per day will be available.

Illustration for working out period required in completion of work at above row

i) **Type of work**- Pucca water conservation & water harvesting works (above row, column-2)

ii) **Estimated cost of a works**- 1-2 lakh, average- 1.5 lakh (above row, column-3)

iii) **Unskilled labour component** - 25% of estimated cost

iv) **Total unskilled labour days required in completion of work**- (Estimated cost in rupees X 0.25/ unskilled wage rate= total number of unskilled labour required)

v) **Unskilled labour days available for execution of work, during the period**-15 -20 unskilled labour per day

vi) **Climatic conditions**- Favourable

Above row, Colum (4) i.e. Unskilled person days required in completion = Rs. 1, 50,000 (Average estimated cost) x 0.25 (% unskilled labour component) / Rs. 190 (wage rate per day) = 197 **say 200 total person days** required in completion

Above row, Column (5) Days for completion= 200 (unskilled person days required in completion) / 17 (average unskilled person days available per day) + 15 days for curing of pucca work + 7 days for preparing PCR = **33 say 35 days.**

(1)	(2)	(3)	(4)	(5)	(6)
	b) Kachha work	1-2 lakh 4-6 lakh 8-10 lakh	750 2500 4500	25 45 70	- In this type of work 95% will be the unskilled labour component. -50 -100 unskilled person per day will be available.

ii)	Afforestation & tree plantation	1-2 lakh 2-4 lakh 4-6 lakh		3 year	- 1 st year will be for earth work & plantation & - 2 nd - 3 rd year for maintenance
iii)	Irrigation canal including micro and minor irrigation				
	a) Pucca work	1-2 lakh 4-6 lakh 8-10 lakh	200 660 1185	35 65 100	- 25% will be unskilled labour component & -10 -20 unskilled person per day will be available.
	b) Kachha work, like excavation of canal, desilting etc.	1-2 lakh 4-6 lakh 8-10 lakh	750 2500 4500	15 35 60	- 95% will be the unskilled labour component. -50 -100 unskilled person per day will be available.
iv)	a) Irrigation facility				
	Pucca work with Kachha work like Dug well.	1-2 lakh	400	50	- 50% will be unskilled labour component & -10 -20 unskilled person per day will be available
	Kachha work like Farm Pond with pucca inlet and outlet	1-2 lakh	750	50	- 95% will be the unskilled labour component. - 20 -30 unskilled person per day will be available
	b) horticulture/ plantation	1-2 lakh		3 year	-1 st year for earth work & plantation & 2 nd -3 rd year for maintenance depending on species of plant. -However, in this case the work will be split into annual work elements, with each annual segment given a distinct work identity.
	c) farm bunding/ land development	1-2 lakh 2-4 lakh	750 1500	30 60	-In this type of work 95% will be the unskilled labour component. - 20 -30 unskilled person per day will be available
v)	Renovation of traditional water bodies including desilting of tanks				

	a)Pucca work	1-2 lakh 4-6 lakh 8-10 lakh	200 650 1180	30 60 90	- 25% will be unskilled labour component & -20 -30 unskilled person per day will be available.
	b) Kachha work	1-2 lakh 4-6 lakh 8-10 lakh	750 2500 4500	10 40 60	- 95% will be the unskilled labour component. -50 -100 unskilled person per day will be available.
vi)	Land development	1-2 lakh 4-6 lakh 8-10 lakh	---do---	---do---	- 95% will be the unskilled labour component. -50 -100 unskilled person per day will be available
vii)	Flood control & protection works				
	a)Pucca work	1-2 lakh 4-6 lakh 8-10 lakh	200 650 1180	30 60 90	- 25% will be unskilled labour component & -20 -30 unskilled person per day will be available.
	b) Kachha work	1-2 lakh 4-6 lakh 8-10 lakh	750 2500 4500	15 35 60	- 95% will be the unskilled labour component. -50 -100 unskilled person per day will be available.
viii)	Rural connectivity				
	a)CC Road/ Interlocking block road	1-2 lakh 4-6 lakh 8-10 lakh	120 400 700	30 50 70	- 15% will be unskilled labour component & - 10 -20 unskilled person per day will be available.
	b) Gravel/ Metalled Road with pucca culverts	1-2 lakh 4-6 lakh 8-10 lakh	470 1580 2840	30 50 70	- 60% will be unskilled labour component & - 50 -60 unskilled person per day will be available.
ix)	Construction of BNRGSK	10 lakh 25 lakh	800 2000	120 180	- 15% will be unskilled labour component & - 10 -20 unskilled person per day will be available.
x)	Agriculture related works, such as NADEP composting, vermi-composting, liquid bio-manure	.09 to .02 lakh	12- 3	25	- 25% will be unskilled labour component & - 2-4 unskilled person per day will be available.

xi)	Livestock related works, such as a) poultry shelter, goat shelter, cattle shed, b) Azolla	a) .4 to .35 lakh b) .02 lakh	55-45 2	40 25	- 25% will be unskilled labour component & - 2-4 unskilled person per day will be available. - 15 days after construction, for curing.
xii)	Fishery related works	11 lakh	4650	85	- 80% will be unskilled labour component & - 50-70 unskilled person per day will be available. - 15 days after construction for curing.
xiii)	Works in coastal areas				
	a) fish drying yards	0.75 lakh	60	40	- 15% will be unskilled labour component & - 2-4 unskilled person per day will be available. - 15 days after construction, for curing.
	b) belt vegetation	1-2 lakh 4-6 lakh 8-10 lakh		3 year	- 1 st year will be for earth work & plantation & - 2 nd - 3 rd year for maintenance
xiv)	Rural drinking water related works such as soak pits, recharge pits	0.02 to 0.05 lakh	5-15	20 days	- 50% will be unskilled labour component & - 2-4 unskilled person per day will be available.
xv)	rural sanitation related works				
	Individual Household latrine	0.10 lakh	8	30	- 15% will be unskilled labour component & - 2-4 unskilled person per day will be available.
	School Toilet Units	0.35 lakh	30	30	----do-----
	Anganwadi Toilet	0.08 lakh	6	30	----do-----
xva)	Construction of AWCs	6 lakh	470	120	- 15% will be unskilled labour component & - 10-15 unskilled person per day will be available.