

बिहार सरकार
ग्रामीण विकास विभाग

पत्रांक 138458
गा.वि.-7(आ0)-11/2013

पटना, दिनांक 12/02/2013

प्रेषक,

मिहिर कुमार सिंह,
आयुक्त, मनरेगा ।

सेवा में,

सभी जिला पदाधिकारी-सह-जिला कार्यक्रम समन्वयक,
सभी उप विकास आयुक्त-सह-अपर जिला कार्यक्रम समन्वयक ।

विषय:- महात्मा गाँधी राष्ट्रीय ग्रामीण रोजगार गारंटी योजनान्तर्गत चतुर्थ किस्त केन्द्रांश की राशि की विमुक्ति का प्रस्ताव नये प्रपत्र में भेजने के संबंध में ।

महाशय,

निदेशानुसार उपयुक्त विषयक के संबंध में सूचित करना है कि महात्मा गाँधी राष्ट्रीय ग्रामीण रोजगार गारंटी योजनान्तर्गत केन्द्रांश की राशि विमुक्ति के प्रस्ताव, ग्रामीण विकास मंत्रालय, भारत सरकार द्वारा निर्गत निर्देशिका' फरवरी 2013 में निहित प्रपत्र एनेक्सचर-25 एवं 26 में स्वीकार किया जायगा ।

अतएव, ग्रामीण विकास मंत्रालय, भारत सरकार द्वारा निर्गत निर्देशिका' फरवरी 2013 में निहित प्रपत्र एनेक्सचर-25, एनेक्सचर-26 एवं एनेक्सचर-1 की छायाप्रति संलग्न की जा रही है ।

अतः अनुरोध है कि महात्मा गाँधी राष्ट्रीय ग्रामीण रोजगार गारंटी योजनान्तर्गत चतुर्थ किस्त केन्द्रांश की राशि की विमुक्ति का प्रस्ताव नये प्रपत्र में यथाशीघ्र भेजने की कृपा की जाय ।

अनुलग्न :- यथोक्त ।

कृपया, इसे सर्वोच्च प्राथमिकता दी जाय ।

विश्वासभाजन



(मिहिर कुमार सिंह)

आयुक्त, मनरेगा

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विश्वासभाजन



(मिहिर कुमार सिंह)

आयुक्त, मनरेगा

ANNEXURE - 1

14

S No	District	Rs in lakhs
1	Persondays to be generated during the year 2012-13 (as per LB)	
2	Persondays to be generated till 31.12.2012 as per projection by district	
3	Actual Persondays generated till 31.12.2012 (as per UC)	
4	%age achivement till 31.12.2012	
5	Persondays projected to be generated from 1.3.2013 to 31.3.2013	
6	Expected persondays to be generated during the period from 1.1.13 to 31.3.13 (61.38*203.33/100)	
7	Amount required to generate 236.01 lakhs mandays at the cost of Rs 203.33(wage+material)	
8	Unspent balance as per U C (upto 31.12.2012)	
9	Central Liabilities (96%) after adjusting unspent amount	

ANNEXURE - 26

FORMAT FOR STATE / DISTRICT TO CLAIM CENTRAL FUNDS UNDER MGNREGA

Name of State/ District with full address:

SECTION-A-FINANCIAL

1. Status of receipt of funds during the year in the district:

Sl. No.	Particulars	Amount (in Rs. lakhs)
1	Opening balance as on 1st April of the previous financial year (*).	
2	Funds released during the previous financial year(a) Central release(b) State release Total(a+b).	
3	Misc. receipts credited during the previous year.	
4	Total funds available (1+2+3) during the previous financial year under MGNREGA.	
5	(a) Total funds utilized during the previous financial year(b) Expenditure on administrative infrastructure (out of 5a)(c) Expenditure on unskilled labour component (out of 5a)(d) Material cost including semi-skilled and skilled labour (out of row 5a).	
6	Closing balance of the previous financial year/opening balance of the current financial year as on 1st April (4-5a).	
7	Funds released during the current financial year(\$)(a) Central release(b) State release(c) Total (a+b).	
8	Misc. receipts credited during the current financial year.	
9	Total funds available during the current financial year under MGNREGA (6+7+8).	
10	Expenditure incurred during the current financial year under MGNREGA till date... (please mention date).	
11	Percentage of utilization to total funds available (9/10x100).	

Note : (*) If the proposal is submitted after 30th of September, it should be as per the audited statement of accounts and if earlier, must be as per UC that should also be enclosed.

(\$) If the Central or State release of the previous year has been received during the current year and is shown during the current year, it must be clearly mentioned in footnotes how much of the amount shown during the current year pertains to the previous year.

SECTION-B (PHYSICAL PROGRESS)

1 No. of households issued Job Cards _____

SCs	STs	Others	Total

2 No. of households who have demanded employment (up to date) _____

3 No. of households that have been provided employment (up to date) _____

4 No. of households that have completed 100 days of employment (up to date) _____

5 No. of Man-days generated -----(in lakhs)

(Signature and stamp of the District Programme Co-ordinator)

ANNEXURE - 25

UTILISATION CERTIFICATE FOR THE YEAR.....UNDER MGNREGA

<p>State</p> <p>District.....</p> <p>1. Unspent Balance of the Previous Year.....</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%;">Scheme/ Programme</th> <th style="width: 30%;">Balance (Rs in lakh)</th> </tr> </thead> <tbody> <tr> <td>MGNREGA</td> <td></td> </tr> <tr> <td>Others*</td> <td></td> </tr> <tr> <td>Total</td> <td></td> </tr> <tr> <td colspan="2">*Specify the scheme</td> </tr> </tbody> </table> <p>2. Grant received during the Year Rs.....lakh.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3" style="text-align: right;">(Rs in lakh)</th> </tr> <tr> <th style="width: 30%;">Letter No. & Date</th> <th style="width: 30%;">Centre</th> <th style="width: 40%;">State</th> </tr> </thead> <tbody> <tr> <td>i)</td> <td></td> <td></td> </tr> <tr> <td>ii)</td> <td></td> <td></td> </tr> <tr> <td>iii)</td> <td></td> <td></td> </tr> </tbody> </table> <p>3) Miscellaneous receipts of the Agency, if any, under MGNREGA Rs.Lakh.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 60%;">Source of Misc. Receipt</th> <th style="width: 40%;">Amount Received (Rs in lakh)</th> </tr> </thead> <tbody> <tr> <td>Bank Interest</td> <td></td> </tr> <tr> <td>Excess State Share</td> <td></td> </tr> <tr> <td>Recovery of funds</td> <td></td> </tr> <tr> <td>Others*</td> <td></td> </tr> <tr> <td>Total</td> <td></td> </tr> <tr> <td colspan="2">*Specify the source</td> </tr> </tbody> </table> <p>4) Total funds available: (1+2+3) Rs.Lakh</p>	Scheme/ Programme	Balance (Rs in lakh)	MGNREGA		Others*		Total		*Specify the scheme		(Rs in lakh)			Letter No. & Date	Centre	State	i)			ii)			iii)			Source of Misc. Receipt	Amount Received (Rs in lakh)	Bank Interest		Excess State Share		Recovery of funds		Others*		Total		*Specify the source		<p>Certified that a sum of Rs..... (Rupees.....only) was received by the State/ District.....as Grants-in-Aid during..... from the Govt. of India vide Ministry of Rural Development Letter No. dated.....and Rs.from the State Government vide Letter No..... Dated..... Further a sum of Rs..... (Rupees.....only) being unspent balance of the previous year..... was allowed to be brought forward for utilization during the current year..... The miscellaneous receipt of the agency during the year was Rs.....lakh.</p> <p>It is also certified that out of the above mentioned total funds of Rs.....(Rupees.....only) a sum of Rs.....(Rupees..... only) has been utilized by the State/ District during..... for the purpose for which it was sanctioned.</p> <p>The expenditure on wages and materials (including semi-skilled and skilled labour) are Rs (Rupees.....only) and Rs..... (Rupees.....only), respectively. Further Rs..... (Rupees.....only) has been utilised on Administrative Contingency permissible under the MGNREGA.</p> <p>It is further certified that the unspent balance of Rs.....(Rupees.....only) remaining at the end of the (month) year will be utilised for the programme during the remaining period of current year / next year.</p>
Scheme/ Programme	Balance (Rs in lakh)																																							
MGNREGA																																								
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3. Certified that the conditions on which fund was sanctioned have been duly fulfilled/are being fulfilled and have exercised following checks to see that the money has been actually utilised district-wise for the purpose for which it was sanctioned:

Kind of checks exercised:

- (i) The Agency's statement of Accounts for the yearduly audited by the Chartered Accountant have been obtained and sanctioned.
- (ii) The Utilisation Certificates and Audit/Inspection Reports for the prescribed year of the district have been obtained and duly scrutinized.
- (iii) It has been ensured that the physical and financial performance under MGNREGA has been according to the requirement, as prescribed in the guidelines issued by Government of India/ State Government.

- (iv) Certified that muster rolls in all works under MGNREGA have been maintained correctly.
- (v) Certified that only permissible items of works under Schedule I of MGNREG Act have been taken up.
- (vi) Certified that wages as per the notified wage rates have been paid under MGNREGA.
- (vii) The utilization of the aforesaid fund resulted into the following:

a) Physical output:

- (i) No. of Mandays Generated :.....(In lakhs)
- (ii) No. of Mandays Generated for which payment (wage+material) are to be made:(in lakh)
- (iii) No. of households provided employment:

b) Outcomes:

- (i) Works and activities

Works/Activities	No. of Works	
	Completed	In Progress
Water conservation and water harvesting		
Agriculture related works		
Livestock related works		
Drought proofing		
Fisheries related works		
Works in coastal areas		
Rural drinking water related works		
Rural sanitation related works		
Micro irrigation works		
Provision of irrigation facility to land owned by SCs and the STs or BPL families or to beneficiaries of land reforms or to the beneficiaries under the IAY of the Government of India or that of the small farmers or marginal farmers as defined in the Agriculture Debt waiver & debt relief schemes or beneficiaries under the Scheduled Tribes & other traditional forest dwellers (recognition of forest right) Act 2006		
Renovation of traditional water bodies		
Land development		
Flood control and protection		
Rural connectivity		
Bharat Nirman Rajiv Gandhi Sewa Kendra (BNRGSK)		
Any other activity(approved by MRD)		
Total		

- ii) No. of households completed 100 days of employment
- iii) No. of households provided employment in excess of 100 days
- iv) No. of mandays created in excess of 100 days per households
- v) Expenditure for above No. (iv)
- vi) Certified that excess expenditure on above No. (v) has been borne by State Government.

Dated:

Note: *Strike out whichever is not applicable.*

Signature:
Name.....
Office Stamp of the District Programme
Coordinator of the concerned District